

## REIMBURSEMENT OF LANGUAGE COURSES EXPENSES

To make your application eligible, you must complete all fields of the form using **capital letters** and submit the documents listed below:

- Language course invoice/receipt of payment,*
- Language certificate,*
- Certificate of participation in the language course*
- Bank details holding your name.*

### I, the undersigned,

Surname: .....

First name:.....

Nationality:..... Date of birth: ..... /...../19 ..... (dd/mm/yyyy)

Current country of residence: .....

Address: .....

.....

Post code:..... City: .....

Country: .....

Phone number: (+.....) .....

E-mail address:.....

**If you have obtained a promise of employment or a work contract with a minimum duration of 6 months in a different EU Member State, attach the corresponding document and fill in the details below:**

**Company name:**.....

Contact person: .....

E-mail address:.....

Address: .....

.....

Post code:..... City: .....

Country: ..... Number of employees: .....

Job title: .....

Duration of the contract: .....

Start date of the contract: .....

I hereby confirm that I have paid the amount of..... for my language course  
(amount similar to the receipt or the invoice)

Claim for reimbursement of actual declared costs can be submitted after completion of the course, with documentary evidence (invoice or receipt and training certificate). However, an advance payment up to 50% of the training course/module costs can also be made earlier, against copy of the first invoice or receipt.

I claim for:  a partial reimbursement of the costs of: ..... EUROS

a reimbursement of the total cost of: ..... EUROS

Payment of the language course is on my charge. The maximum amount of financial support provided by *TMS-REACTIVATE* will not exceed **EUR 1.270**.

### Bank account\*

Name of the bank: .....

IBAN: .....

SWIFT/BIC: .....

\*The allocation is done via bank transfer

### I understand that for reimbursement entitlement I must:

- **Have obtained a written authorisation** from *TMS-REACTIVATE* prior to attendance (**Application form 3**),
- **Attach all the requested documents.**

Date: ...../ ...../20..... (dd/mm/yyyy)

Signature:

### To be completed by *TMS-REACTIVATE*

The financial support is  **granted**  **not granted** by *TMS-REACTIVATE*

Motivation if not granted: .....

Verified by: (*e-mail address*) .....

Date: ..... (dd/mm/yyyy)

**Amount (EUR):** .....

Good for payment:

**Statistics questionnaire** (It is **obligatory** to fill in the questionnaire)

**Q1) Your gender**

- Male
- Female

**Q2) Your age**

- 35-39 years old
- 40-44 years old
- 45-49 years old
- 50-54 years old
- 60 and more

**Q3) Highest level of education obtained:**

- Basic (ISCED 0-2)
- Secondary (ISCED 3-4)
- Higher (ISCED 5 or higher)

**Q4) At the moment of this demand, were you:**

- |   |  |
|---|--|
| <input type="checkbox"/> Unemployed         | <input type="checkbox"/> In apprenticeship/traineeship |
| <input type="checkbox"/> Employed part-time | <input type="checkbox"/> In education                  |
| <input type="checkbox"/> Employed full-time |  |

**Q5) Do you have previous work experience:**

- Q5a)** in the country of your residence: ..... (YES / NO)  
**Q5b)** abroad: ..... (YES / NO)

**Q6) Which occupational group does most closely resemble the job you are applying for:**

- |  |   |
|--|---|
| <input type="checkbox"/> Legislators, senior officials and managers        | <input type="checkbox"/> Skilled agricultural and fishery workers   |
| <input type="checkbox"/> Professionals                                     | <input type="checkbox"/> Craft and related trades workers           |
| <input type="checkbox"/> Technicians and associate professionals           | <input type="checkbox"/> Plant and machine operators and assemblers |
| <input type="checkbox"/> Clerks  | <input type="checkbox"/> Elementary occupations                     |
| <input type="checkbox"/> Service workers and shop and market sales workers |   |

**Q7) Which sector does most closely resemble the one you have applied for a job in (tick a box):**

- |   |  |
|---|--|
| <input type="checkbox"/> Agriculture, Forestry and Fishing                                    | <input type="checkbox"/> Financial and insurance activities                            |
| <input type="checkbox"/> Mining and Quarrying   | <input type="checkbox"/> Real estate activities  |
| <input type="checkbox"/> Manufacturing  | <input type="checkbox"/> Professional, scientific and technical activities             |
| <input type="checkbox"/> Electricity, Gas, Steam and Air Conditioning Supply                  | <input type="checkbox"/> Administrative and Support Service Activities                 |
| <input type="checkbox"/> Water supply; Sewerage, waste management and remediation activities  | <input type="checkbox"/> Public Administration and Defence; Compulsory Social Security |
| <input type="checkbox"/> Construction   | <input type="checkbox"/> Education   |
| <input type="checkbox"/> Wholesale and Retail trade; repair of motor vehicles and motorcycles | <input type="checkbox"/> Human Health and Social Work Activities                       |
| <input type="checkbox"/> Transportation and storage   | <input type="checkbox"/> Arts, Entertainment and Recreation                            |
| <input type="checkbox"/> Accommodation and food service activities                            | <input type="checkbox"/> Other Service Activities                                      |
| <input type="checkbox"/> Information and communication  |  |